

**REVISION OF NOTICE TO BIDDER**  
**BID # 24-2017**

**Revision of Bid 22-2017**

Sheriff's Office – Grant County, Oklahoma

***Bid 22-2017 approved by BOCC 08-28-2017 – Revision is to remove the vehicle make from the bid packet to allow possible bids on different vehicle makes***

Bids will be received until 4:30 p.m., Friday, September 15, 2017 at the Grant County Courthouse, 112 E. Guthrie, Room 102, Medford, Oklahoma, 73759 and will be opened 10:30 a.m. Monday, September 18, 2017 during Regular Board of Commissioner meeting.

<p>2017 or new ½ Ton Pickup Short bed Crew Cab Pickup - Special Service Vehicle</p> <p>Bid request with possible trade in of 2014 Ford F150 Crew Cab s/n 1FTFW1EF2EKD83012</p> <p>Bid request without trade in</p> <p>Bid request with option to finance vehicle</p>
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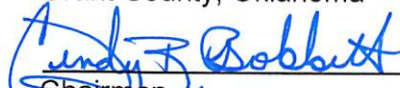
Any Further Questions about vehicle options or emergency equipment contact Sheriff Scott Sterling or Deputy Tim Wilkerson at 580-395-2356.

The Board of Commissioners reserve the right to reject any and/or all bids.

The Bidders shall submit their bid on the official proposal form furnished. The bid envelope shall be clearly marked "SEALED BID #22-2017" with closing date and time. **Affidavit of Filing with Competitive Bid** [OSA&I form 425 (2000)] and **Affidavit for Contract and Payments** [OSA&I Form 1-4001(2005)] must be signed, notarized and returned with the bid or the bid will be rejected.

Approved this 5<sup>th</sup> day of September, 2017

Board of County Commissioners  
Grant County, Oklahoma

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
Vice Chairman

  
\_\_\_\_\_  
Member



ATTEST:

  
\_\_\_\_\_  
County Clerk

GRANT \_\_\_\_\_ County, Oklahoma  
**COUNTY PURCHASING OFFICE**  
 GRANT \_\_\_\_\_ County Court House  
 MEDFORD \_\_\_\_\_, Oklahoma  
 Phone Number +1 (580) 395-2274

**Invitation to Bid**

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE SIDE  
 RELATING TO SUBMISSION OF THIS BID.  
 Notarized Affidavit completions and signature required on reverse side.

Date Issued September 5, 2017  
 Page 1 of 2

<b>BID NUMBER</b>	<b>BID CLOSING DATE AND HOUR</b>	<b>REQUIRED DELIVERY DATE</b>
24-2017	09-15-2017 at 4:30 p.m.	[ ]

(Days after award of Purchase Order)

**TERMS**  
 48 month term and 60 month term on financing      Bid Opening 09-18-17 @ 10:30 a.m.      **Date of Delivery** [ ]

ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
Vehicle	one (1)		Grant County Sheriff's Office - Invitation to Bid on Purchase of 2017 or newer 1/2 Ton Pickup - Short Bed Crew Cab (Special Service Vehicle)  Option 1: Bid request with trade in of: 2014 Ford F150 Crew Cab s/n 1FTFW1EF2EKD83012  Option 2: Bid request without trade in		

**TERMS and CONDITIONS**

1. Sealed bids will be opened in the Commissioner's Conference Room, September 18, 2017 at 10:30 a.m.  
County Courthouse, Medford, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Grant County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until \_\_\_\_\_ (Date)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say the he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_ (SEAL)

Firm: \_\_\_\_\_

My commission expires \_\_\_\_\_ Signed by: \_\_\_\_\_  
(Manual Signature of Undersigned)

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_  
NOTARY PUBLIC (CLERK OR JUDGE) Zip: \_\_\_\_\_

*In accordance with 62 O.S. § 310.9*

NOTE: Other terms and conditions can be added at the discretion of the county officers.

**Print Form**

**Reset Form**

## **SPECIFICATIONS FOR BID #24-2017**

(Revision of Bid #22-2017)

### **SHERIFF'S OFFICE GRANT COUNTY, OKLAHOMA**

#### **Vehicles for possible trade**

2014 Ford F150 crew cab  
96750 miles approximate  
VIN 1FTFW1EF2EKD83012  
4x4  
Silver in color  
Full grill guard  
Parked out of Fleet

#### **Vehicle Specifications**

- Please include Option 1 with trade in and Option 2 without trade in. Based on cash purchase.
- Please include terms of four and five year monthly payments financing.

one or more

2017 or newer  
Half ton short bed crew cab pickup  
Special Service Vehicle  
Silver paint  
4WD  
Locking differential  
Chrome bumpers  
Aluminum wheels  
Tinted windows  
Remote start  
Spray in bed liner  
In bed cargo lights  
Locking tailgate  
Cloth seats with removable center  
Vinyl rear seats  
Carpet  
AC  
AM/FM radio with steering wheel controls  
Bluetooth  
Power windows and locks  
Outside driver door combination lock and unlock

**Proof of Mailing**

**Bid #24-2017**

**(Revision of Bid #22-2017)**

SHERIFF'S OFFICE

GRANT COUNTY, OKLAHOMA

SEPTEMBER 5, 2017

Stevens Ford  
3101 W Owen K Garriott Rd  
Enid, OK 73703

Northcutt Chevrolet  
3201 W Owen K Garriott Rd  
Enid, OK 73703

Pemberton Chevrolet  
3330 N 14th ST  
Ponca City, OK 74601

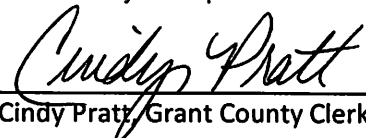
Bowker Ford  
2415 N 14th St  
Ponca City, OK 74601

John Vance  
5322 S Division St  
Guthrie, OK 73044

Bob Moore OKC  
8948 S I-35 Service Rd  
Oklahoma City, OK 73149

I, Cindy Pratt, Grant County Clerk, do hereby acknowledge the following documents for Bid #24-2017 have been sent to the above referenced vendors via USPS: Notice to Bidder, Invitation to Bid, Terms and Conditions, Affidavit for Filing with Competitive Bid, and Affidavit for Contracts and Payments and IRS W9 form.

This 5<sup>th</sup> day of September 2017

  
Cindy Pratt, Grant County Clerk

**S.A.&I. 425 (2000)**

**AFFIDAVIT FOR FILING WITH COMPETITIVE BID**

STATE OF OKLAHOMA }  
COUNTY OF \_\_\_\_\_ } SS

\_\_\_\_\_, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any county official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any county official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

**BIDDER:**

\_\_\_\_\_

\_\_\_\_\_  
Signature

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_  
20 \_\_\_\_ .

\_\_\_\_\_  
Notary Public (or Clerk or Judge)

My commission expires: \_\_\_\_\_

Note:

Each competitive bid submitted to a county, school district or municipality must be accompanied with the above Affidavit as required by 61 Okl.St.Ann. § 138

# AFFIDAVIT FOR CONTRACTS AND PAYMENTS

STATE OF OKLAHOMA            )  
   ) SS  
 COUNTY OF                      )

THE UNDERSIGNED (ARCHITECT, CONTRACTOR, SUPPLIER OR ENGINEER), OF LAWFUL AGE, BEING FIRST DULY SWORN, ON OATH SAYS THAT THIS INVOICE OR CLAIM IS TRUE AND CORRECT. AFFIANT FURTHER STATES THAT THE (WORK, SERVICES OR MATERIALS) AS SHOWN BY THIS INVOICE OR CLAIM HAVE BEEN (COMPLETED OR SUPPLIED) IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE AFFIANT. AFFIANT FURTHER STATES THAT (S)HE HAS MADE NO PAYMENT DIRECTLY OR INDIRECTLY TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THE STATE OF OKLAHOMA, ANY COUNTY OR LOCAL SUBDIVISION OF THE STATE, OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT OF THE INVOICE OR PROCURE THE CONTRACT OR PURCHASE ORDER PURSUANT TO WHICH AN INVOICE IS REQUIRED.

\_\_\_\_\_ BUSINESS NAME

By \_\_\_\_\_

SUBSCRIBED AND SWORN TO BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_ NOTARY PUBLIC (OR CLERK OR JUDGE)

NOTE: 62 OKL.ST.ANN. § 310.9 (B), AUTHORIZES COUNTIES EXECUTING MORE THAN ONE CONTRACT, EXCEEDING \$ 25,000.00 DURING THE FISCAL YEAR, WITH AN ARCHITECT, CONTRACTOR, ENGINEER OR SUPPLIER OF CONSTRUCTION MATERIALS TO ACCEPT ONE AFFIDAVIT APPLYING TO ALL WORK, SERVICES OR MATERIALS COMPLETED OR SUPPLIED UNDER THE TERMS OF AWARDED CONTRACTS, OR WHICH ARE NEEDED ON A CONTINUAL BASIS; SUCH AFFIDAVIT TO BE IN LIEU OF ALL INDIVIDUAL AFFIDAVITS FOR EACH INVOICE SUBMITTED IN RELATION TO SUCH CONTRACT.

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

<b>Print or type See Specific Instructions on page 2.</b>	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <b>Note.</b> For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

<b>Part I Taxpayer Identification Number (TIN)</b> Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.  <b>Note.</b> If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="10" style="text-align: center; padding: 2px;"><b>Social security number</b></td> </tr> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td colspan="10" style="text-align: center; padding: 2px;">or</td> </tr> <tr> <td colspan="10" style="text-align: center; padding: 2px;"><b>Employer identification number</b></td> </tr> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>	<b>Social security number</b>																				or										<b>Employer identification number</b>																			
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or																																																			
<b>Employer identification number</b>																																																			

<b>Part II Certification</b> Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. <b>Certification instructions.</b> You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.
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<b>Sign Here</b>	Signature of U.S. person ▶ _____	Date ▶ _____
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.  
**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.*
- By signing the filled-out form, you:
1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
  2. Certify that you are not subject to backup withholding, or
  3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
  4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.