

MINUTES OF REGULAR MEETING

Grant County Board of Commissioners met in regular session on March 13, 2017. Notice of the Meeting, including agenda, was posted on the first-floor bulletin board and at entrances of the Grant County Courthouse, Medford, Oklahoma, Friday, March 10, 2017 at 9:00 am in accordance with Title 25, § 301-314 O.S.

Bobbitt called the meeting to order at 9:00 am. After roll call, a quorum was acknowledged. Present were Cindy Bobbitt, Patrick Ronck, and Max Hess. Also present were Penny Dowell, Cindy Pratt, Randy Weatherly, and Jim Hamlin. Steven Young, Brandon Fetters, and Scott Sterling entered later in the meeting.

Hess led the prayer and Ronck led the flag salute.

Bobbitt acknowledged the Agenda and Statement of Compliance with the Open Meeting Act.

Ronck moved to approve the minutes of the March 6, 2017 regular meeting as corrected. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

No comments from the public.

Pratt reported the lease contracts for land owned by Grant County will expire August 2018. The board requested the item be placed on the agenda in January 2018.

Hess moved to review the Purchase Orders and Travel Claims. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

At 9:30 Ronck moved to skip to Item K for discussion of Purchase Cards with Assistant DA Steven Young. Hess seconded. Young advised adding the following verbiage to the Grant County P-Card Policy and Procedures on Page 1. **“Misuse of the purchase card in any manner by a cardholder may result in revocation of the privilege to use the purchase card, disciplinary action, termination of employment, and/or criminal charges being filed with the appropriate authority.”** Young also advised the use of an employee signed acknowledgment form to acknowledge the employee has read and understand the Purchase Card Policy and Procedures. Pratt submitted a letter to be reviewed and/or approved by the BOCC to begin the Purchase Card Program. Ronck moved to approve the letter to the Office of Management and Enterprise Services as presented. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to approve the Purchase Card Policy and Procedures with changes as advised per Assistant DA Young. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Bobbitt moved to skip to Item P regarding Rock Falls Use Agreement. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Assistant DA Young reported reviewing the Rock Falls Use Agreement and found no issues with the agreement. Young did advise additional attachments should be reviewed by him prior to execution of said agreement.

At 9:42 Hess moved return to Item B and to approve purchase orders and travel claims as presented with exception of a purchase order #1605 presented as \$20 for meals which was changed to \$29.80. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried

GENERAL: 988, DIRKS, 131.70; 989, One Source Managed Service, 174.90; 990, DIRKS, 12.79; 991, VANAMAN, WHITLEY, 232.02; 992, AT&T, 218.26; 993, DIRKS 64.78; 994, CENTER FOR LOCAL GOV. TECH., 750.00; 995, MEDFORD PATRIOT STAR, 112.00; 996, DIRKS, 28.19; 997, PIONEER TELEPHONE, 24.93; 998, KANOKLA, 9.95; 999, OG&E, 956.27; 1000, Liley Lumber, 33.71; 1001, OKLAHOMA COPIER, 19.37; 1002, Ken Kiser, MEDFORD PATRIOT STAR, 235.95; ; 1003, AT&T, 218.25; ; 1004, Hilton Garden Inn, 91.00; ; 1005, PIONEER TELEPHONE, 87.32; ; 1006, MEDFORD PATRIOT STAR, 126.00; 1007, CENTERPOINT, 138.33; 1008, CITY OF POND CREEK, 93.56; 1009, Amazon.com 44.67; **HIGHWAY:** 1605, HESS, MAX, 29.80; 1606, OSU/AGEC CTP, 125.00; 1607, OSU CONFERENCE, 250.00; 1608, MOSS, ROBERT, 35.84; 1609, NIMITZ, GERALD, 21.75; 1610, BELLIN, JEREMY, 35.84; 1611, METCALF, RICHARD, 45.59; 1612, MUNN, 46.50; ; 1613, O'REILLY AUTO, 14.98; 1614, UNIFIRST, 1360.13; ; 1615, Southern Tire, 100.00; 1616, BRUCKNERS, 304.83; 1617, OG&E, 186.01; 1618, PIONEER TELEPHONE, 324.89; 1619, DANIEL GARAGE DOORS, 187.50; 1620, DeVine, 39.95; 1621, MOORES MARKET, 23.46; 1622, HOME LUMBER, 39.90; 1623, Yellowhouse, 158.75; 1624, P & K EQUIPMENT, 225.31; 1625, MUNN, 98.65; 1626, Yellowhouse, 14.45; 1627, PIONEER TELEPHONE, 402.52; 1628, T & W TIRE, 877.68; ; 1629, Yellowhouse, 109.77; 1630, FARMERS GRAIN, 824.00; 1631, P & K, 203.83; 1632, OG&E, 439.61; 1633, Lebeda, Dean, 300.00; 1634, DIRKS, 50.00; 1635, CENTERPOINT, 349.69; 1636, PIONEER TELEPHONE, 75.18; 1637, KAY ELECTRIC, 99.00; 1638, Winfield Solutions, 634.81; ; 1639, ENID IRON & METAL, 40.00; 1640, SMETHERS, MABEL, 702.00; 1641, Excel Machinery, 156.59; 1642, AT&T, 82.13; 1643, JD CREDIT, 4371.28; 1644, NBC OKLAHOMA, 470.53; 1645, NBC OKLAHOMA, 3153.70; 1646, NBC OKLAHOMA, 3078.05; 1647, NBC OKLAHOMA, 907.85; 1648, Shattuck National Bank, 2700.07; 1649, CNB OF OKARCHE, 1630.08; **CA:** 10, DIRKS, 44.46; **CE:** 63, DIRKS, 56.84; **DCR:** 136, MID AMERICA, 544.66; 137, Little B's Two, 176.00; 138, Hughes Pharmacy, 57.54; 139, TNT Pest, 45.00; 140, Cintas Fas Lockbox, 111.32; 141, GREAT SALT PLAINS HEALTH, 10.00; 142, Lowes, 166.21; **HEALTH:** 117, CLINE, MARLA, 157.50; 118, MAGELLAN DIAGNOSTICS, 405.34; 119, MOORES MARKET, 41.98; 120, MERRIFIELD'S, 177.97; 121, PITNEY BOWES, 153.00; 122, AT&T, 160.83; 123, OG&E, 168.97; **SE:** 113, AT&T, 128.32; 114, Bass Fire 353.00; 115, Bass Fire Co, 491.54; 116, AT&T, 218.26; **RESALE:** 58, ADVANCED WATER SOLUTIONS, 36.85; **SALES TAX AMB MED:** 59, Bound Tree, 1044.32; **SALES TAX FD PC:** 51, PIONEER TELEPHONE, 98.22; ; 52, AIRGAS, 1295.00; 53, MUNN, 125.80; **SALES TAX AMB PC:** 37, PIONEER TELEPHONE, 50.00; **SALES TAX FD WAK:** 11, CHIEF SUPPLY, 489.99; 12, CHIEF SUPPLY, 592.66; **SALES TAX FD MAN:** 20, BLANCHAT MANUFACTURING, 424.73; 21, K&K Diesel, 259.93; ; 22, Napa-Anthony, 377.23; 23, Napa-Anthony, 513.98; **SALES TAX FD HAW:** 51, PIONEER TELEPHONE, 89.55; 52, THE RAILROAD YARD, 353.38; 53, ANDY'S DISPOSAL, 48.00; **SALES TAX FD DC:** 20, CRITICALCOMM, 136.55; **SALES TAX FD LAM:** 16, JIM MCKEE ARCHITECT, 12700.00; **SALES TAX SHERIFF:** 83, PIONEER TELEPHONE, 232.51; **COURTHOUSE SECURITY:** 11, OG&E, 55.66; **SHERIFF COMMISSARY:** 7, TIGER CORRECTIONAL SERVICES, 733.14.

No Blanket Purchase Orders were presented.

Hess moved to skip to Item I— Courthouse renovations. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Randy Weatherly and Jim Hamlin of Amber Architects reported on the strategy for the upcoming courthouse renovations.

No Road Crossing Permits were presented.

Fetters reported on upcoming Emergency Managers training and events. Fetters reported a donation from SEMGAS for \$7,800 for the purchase of emergency radios.

Hess moved to approve the Monthly Officers Reports, subject to audit except the Sheriff's report due to not balancing. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

The board acknowledged the Monthly Report from the Treasurer.

Bobbitt reported no action needed on USDA form CCC-517 for Farm 4886 as acres were original reported correctly to USDA.

Hess moved to approve the purchase of two additional JD graders as a piggy back on the recent bid from Yellowhouse. Two graders with a guaranteed buy-back of \$190,000.00 each will be traded in. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Move to above where the action with Steven Young was taken please.

The board clarified the personnel policy with regards to distribution of payroll.

Sheriff Sterling entered the meeting to rebalance his monthly officer's reports and it was presented to the Board. Hess moved to approve, subject to audit. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Pratt will contact the AT&T representative for the County and request an update on the fiber optic project. Pratt will also discuss the increase in monthly billing with AT&T. The contract between AT&T and Grant County has expired and due to the delay of the fiber optic project the contract has not been reissued. This has created an increase in our monthly telephone expenses.

Hess reported working with the Emergency Taskforce in Woodward to assist in containing the wildfires. Hess attended the Statewide Equipment Auction in Elk City. Hess reported selling surplus equipment at this sale.

Ronck reported recent rainfall of .10 to .70 inches. District 3 continues to haul topsoil to Stoney Point Quarry.

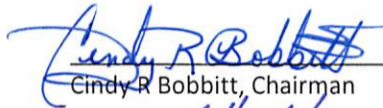
Bobbitt reported the asphalt is complete and the rock on the shoulders continuing to be worked on the District 2 CIRB project. Bobbitt will attend the Wheatland RC&D financial meeting on Tuesday, a Legislative breakfast on Wednesday, and Wheatheart Nutrition meeting on Thursday. Jeri Donaldson will attend the OPEH&W meeting on Thursday. Bobbitt reported attended the Women in Transportation National Meeting last week in Tulsa where she and Commissioner Karen Keith, Tulsa County, were speakers. Bobbitt report recent rainfall of .10 to .25 inches for District 2.


With no further action to come before the Board, at 11:44 am Hess moved to adjourn. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•absent. Motion carried.



(ATTEST)

Board of County Commissioners
Grant County, Oklahoma


Cindy R Bobbitt, Chairman


Patrick Ronck, Vice-Chairman


Cindy Pratt, County Clerk (Secretary)


Max Hess, Member