

## MINUTES OF BOCC REGULAR MEETING

Grant County Board of Commissioners met in regular session on June 5, 2017. Notice of the Meeting, including agenda, was posted on the first-floor bulletin board and at entrances of the Grant County Courthouse, Medford, Oklahoma, Friday, June 2, 2017 at 9:00 am in accordance with Title 25, §301-314 O.S.

Bobbitt called the meeting to order at 9:00 am. After roll call, a quorum was acknowledged. Present were Cindy R Bobbitt, Patrick J Ronck, and Max L Hess. Penny Dowell, Cindy Pratt, and Robin Rapp were also present. Guests, Jim McKee and Heath Wallace were also present. Scott Sterling entered the meeting at 9:55 am.

Bobbitt led the prayer and Hess led the flag salute.

Bobbitt acknowledged the Agenda and Statement of Compliance with the Open Meeting Act.

Ronck moved to skip to Item 8D Monthly Appropriations and approve as presented. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to approve Transfer of Appropriations as follows. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

**LEPC:** LEPC-2 M&O to LEPC-3 Capital Outlay \$3,600.00; **HIGHWAY:** CBIF-2 M&O to CR2381-2 M&O \$50,495.76; **COUNTY CLERK:** 10-1C Travel to 10-2 M&O \$1,500.00; **SHERIFF:** SF-2 M&O to SF-5 Annual Costs \$500.00 ▪ SC-2 M&O to SC-5 Annual Costs \$500 ▪ SHERIFF M&O to SHERIFF-5 Annual Costs \$500.00 ▪ DCR M&O to DCR-5 Annual Costs \$500.00 ▪ 20-6 Legal Fees to 04-1A Personal Services \$10,763.75; **EMERG MGMT:** 34-1C Travel to 34-2 M&O \$5,000.00.

Ronck moved to approve the Mortgage Tax & Certification Fee Appropriations for May 2017. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to approve the Alcoholic Beverage Tax for May 2017. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to return to Item 5. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve the minutes of the May 22, 2017 regular meeting. Hess seconded. Bobbitt•abstain, Ronck•aye, Hess•aye. Motion carried.

The approved minutes of the April 3, 2017 Class A Officers' Meeting will be submitted to the local newspaper for publication.

Election Board Secretary Rapp commented she would appreciate explanation of agenda item regarding email addresses. Bobbitt explained vendor and cost of email will be discussed for the courthouse when we discuss that item on the agenda.

Hess moved to approve May 2017 payroll as presented. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved skip to Item 8I and open bids for Bid 11-2017 Lamont Fire Station. No bids received. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to skip to Item 8H for discussion of the Lamont Fire Station Project. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Jim McKee, engineer for the project commented on several remaining issues before the bid process should be completed. McKee expressed concern that vendors needed sufficient time to prepare a complete bid packet prior to June 5, 2017. He advised that should Jeff Tebow request to be added to the Contractors List, he would need to resign as Mayor of Lamont to avoid a conflict of interest. The potential location of this project will require extensive excavation and a thickened post tension slab is recommended. A soil test was completed and water was hit at 13 ft. McKee suggested hiring a Construction Manager for the project who will be responsible for overseeing the completion of the project. The board suggests the Lamont Fire Department (LFD) hire a Construction Manager for this project. An attorney should be hired by the LFD and the Town of Lamont to obtain clear title of the property of the location of this project. Documentation of clear title is to be presented to the BOCC prior to the start of the project.

Ronck moved to acknowledge and approve the correction of the 6 month Bid Tabulation for January to June 2017 as presented. Said tabulation was approved by the BOCC on December 5, 2016 as presented. A clerical error was recently discovered in this bid tabulation. Ergon's bid quote for CRS-2+ Pick up was reported as \$1.94 but should have been \$1.49 and CRS-2+ Delivered was reported as \$1.40 but should have been \$1.54. This error reflected Ergon as the lowest bid but Coastal Energy was the lowest bid for CRS-2+ Delivered at \$1.41 and no price was quoted for CRS-2+ Pick up. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to review Purchase Orders and Travel Claims. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve Payment of Purchase Orders and Travel Claims as presented. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

**GENERAL:** 1259, AT&T, 276.88; 1260, ALFALFA CO ASSESSOR, 70.00; 1261, FARMERS GRAIN, 16.01; 1262, GONZALES MUFFLER, 32.82; 1263, ALFALFA CO ASSESSOR, 70.00; 1264, IAAO OKLA CHAPTER, 10.00; 1265, JENKINS & PRICE, 264.86; 1266, MEDFORD PATRIOT STAR, 343.90; 1267, UNIFIRST, 142.84; 1268, AT&T, 162.14; 1269, UNIFIRST, 18.12; 1270, GOBEN'S GOODIES, 64.00; 1271, DIRKS, 39.56; 1322, ONE SOURCE, 200.23; 1323, THOMSON REUTERS-WEST, 72.77; 1324, DIRKS, 589.96; 1325, OK STATE BANK, 600.00; 1326, DOWELL, PENNY, 400.00; 1327, BOBBITT, CYNTHIA, 600.00; 1328, AMAZON.COM/GE MONEY BANK, 44.95; 1329, BEST WESTERN, 94.64; 1330, DOLLAR GENERAL, 41.65; 1331, AMERICAN INCOME LIFE, 60.00; 1332, AMAZON.COM/GE MONEY BANK, 67.87; 1333, ADVANCED WATER, 23.55; 1334, AT&T, 101.20; 1335, ENID TYPEWRITER, 236.81; 1336, JUNGHANNS, KASSIE, 153.60; 1337, CINK, MELINDA, 41.93; 1338, QUILL, 44.96; 1339, AMAZON.COM/GE MONEY BANK, 46.23; 1340, PRATT, CINDY, 400.00; 1341, KILIAN, DEANA, 400.00; 1342, FARMERS GRAIN, 16.77; 1343, HEROD, ROBIN, 500.00; 1344, ADVANCED WATER, 10.00; 1345, AT&T, 101.20; 1346, SLATER MECHANICAL, 339.00; 1347, MID-WEST PRINTING, 469.92; 1348, FARMERS GRAIN, 26.25; 1349, MOORES MARKET, 12.78; 1350, DIRKS, 75.29; 1351, CENTERPOINT, 117.17; 1352, OK COPIER SOLUTIONS, 17.14; 1353, KANOKLA, 9.95; 1354, CITY OF MEDFORD, 121.05; 1355, PRAIRIE ROSE, 120.00; 1356, DOLLAR GENERAL, 38.65; 1357, AMBLER ARCHITECTS, 14272.00; 1358, TOPS N STRIPES, 355.00; 1359, FARMERS GRAIN, 142.00; 1360, HAMMONS GOWENS HURST & ASSOC, 13736.25; **HIGHWAY:** 2065, BLUBAUGH AUTO, 260.70; 2066, ATWOODS, 27.98; 2067, DEVINE WATER, 31.96; 2068, MUNN SUPPLIES, 27.00; 2069, KINNUNEN SALES, 22.88; 2070, MUNN SUPPLY, 72.10; 2071, CORDELL DIESEL, 2435.87; 2072, BRUCKNERS, 68.46; 2073, SUMMIT HOLDINGS, 264.00; 2074, DIRKS, 44.86; 2075, NORTHERN TOOL & EQUIP, BLUE TARP FINANCIAL, 981.99; 2076, EARNHEART SUPPLY, 154.48; 2077, DIRECT DISCOUNT TIRE, 131.76; 2078, REMOTE SUPPLY, 77.55; 2079, DEQ, 347.71; 2080, REMOTE SUPPLY, 145.50; 2081, REMOTE SUPPLY, 32.00; 2082, APAC-CENTRAL, 4848.24; 2083, LEBEDA, V DEAN, 690.00; 2084, SMETHERS, MABEL, 234.00; 2148, COURTYARD OKC, 97.00; 2149, BOBBITT, CYNTHIA R, 401.36; 2150, FARMERS GRAIN, 12396.73; 2151, FARMERS GRAIN, 1350.52; 2152, CUMMINS CONSTRUCTION, 1502.90; 2153, MARTENS MACHINE SHOP, 2288.94; 2154, DIRKS, 55.75; 2155, LAWSON PRODUCTS, 675.71; 2156, MARTENS MACHINE SHOP, 180.00; 2157, FARMERS GRAIN, 88.00; 2158, DIRKS, 102.99; 2159, WAKITA UTILITY AUTH, 126.00; 2160, USPS, 49.00; 2161, BLUBAUGH AUTO, 1175.61; 2162, PIONEER TELEPHONE, 230.80; 2163, LILEY LUMBER, 16.36; 2164, HARLAND DIESEL, 1827.38; 2165, KANOKLA, 49.95; 2166, MOORES MARKET, 26.63; 2167, DEVINE WATER, 31.96; 2168, UNIFIRST, 1012.24; 2169, CRYSTAL CLEAN, 237.92; 2170, STEWART & STEVENSON, 43.18; 2171, UNIFIRST, 279.73; 2172, LITTLE BS TWO, 20.00; 2173, LEBEDA, V DEAN, 150.00; 2174, CENTERPOINT, 99.94; 2175, UNIFIRST, 281.66; 2176, CITY OF MEDFORD, 107.15; 2177, UNIFIRST, 845.15; 2178, FARMERS GRAIN, 9277.14; 2179, WIGGINS CONCRETE PUMPING SERV, 600.00; 2180, UNIFIRST, 208.75; 2181, CITY OF PC, 227.75; 2182, USPS, 52.00; 2183, SUMMERS BLUE LAKE QUARRY, 7250.00; 2184, NBC OKLA, 3595.32; 2185, NBC OKLA, 470.53; 2186, NBC OKLA, 3153.70; 2187, STATE EXCHANGE BANK, 3370.91; 2188, SHATTUCK NATL BANK, 5905.95; 2189, NBC OKLA, 3078.05; 2190, NBC OKLA, 907.85; 2191, JD CREDIT, 5658.01; 2192, SHATTUCK NATL BANK, 3765.18; 2193, CATERPILLAR FINANCIAL, 4571.47; 2194, STATE EXCHANGE BANK, 8416.67, ; 2195, CATERPILLAR FINANCIAL, 3290.92; 2196, STATE EXCHANGE BANK, 15455.89; 2197, SHATTUCK NATL BANK, 5411.00; 2198, SHATTUCK NATL BANK, 2700.07; 2199, COMMUNITY NATL BANK OF OKARCHE, 2921.56; 2200, COMMUNITY NATL BANK OF OKARCHE, 1630.08; 2201, HOTSY, 9124.54; 2202, FARMERS GRAIN, 6493.07; 2203, WARREN CAT, 357.33; 2204, YELLOWHOUSE, 18.24; 2205, B'S QUALITY DOOR, 115.00; 2206, CED #8, 572.72; 2207, P & K EQUIP, 216.65; 2208, EARNHEART SUPPLY, 31.00; 2209, P & K EQUIP, 291.99; 2210, ERGON ASPHALT & EMULSIONS, 25600.30; 2211,

ERGON ASPHALT & EMULSIONS, 50882.92; 2212, APAC-CENTRAL, 20060.76; 2213, DUB ROSS CO, 2628.00; 2214, B & H DOZER, 33986.40; 2215, RAILROAD YARD, 9450.00; 2216, LOGAN CO ASPHALT, 2039.65; 2217, OFFICE OF MANAGEMENT & ENTERPRISES SERV, FUND, 75000.00; 2218, SMETHERS, MABEL, 346.50; 2219, JON TELEPHONE, 87.73; **SALES TAX FD DC:** 33, CRITICALCOMM, 136.55; **SALES TAX SHERIFF:** 102, GILKEY, KERSTIN, 281.60; 103, XEROX, 46.05; 104, XEROX, 57.74; 105, FORD CREDIT DEPT 67-434, 658.97; 106, OKLA STATE BANK, 88.55; 107, OKLA STATE BANK, 374.13; 108, OKLA STATE BANK, 254.84; **CBRI-105 ROADS/BRIDGES:** 9, K & O CONST, 24900WEBB ESTATE, 346.50; 2220, AT&T, 79.51; 2221, MINE SAFETY & HEALTH ADMIN, 348.00; **CT:** 9, STACY, JENNIFER, 42.91; **DCR:** 189, MOORES MARKET, 584.26; 190, MID AMERICA, 1387.16; 191, TNT PEST CONTROL, 45.00; 201, BLUBAUGH AUTO, 11.10; 202, CINTAS FAS LOCKBOX, 129.03; 203, LITTLE BS TWO, 57.00; 204, LITTLE BS TWO, 372.45; 205, SUPER 8 OTTAWA, 419.46; 206, LITTLE BS TWO, 57.00; **HEALTH:** 152, MERRIFIELD, 125.11; 153, ENID TYPEWRITER, 449.44; 154, SHRED-IT, 125.15; 155, OKLA STATE DEPT OF HEALTH, 9138.39; 156, CENTERPOINT, 49.11; **SF:** 142, MOORES MARKET, 181.89; 143, DIRECT TV, 119.98; 144, VERIZON WIRELESS, 473.48; 145, VERIZON WIRELESS, 473.13; 146, KAY ELECTRIC, 250.00; 147, AT&T, 101.20; 148, AT&T, 28.89; **RESALE:** 72, GRANT CO ABSTRACT, 600.00; 73, MEDFORD PATRIOT STAR, 2191.23; **SALES TAX AMB MED:** 73, STAPLES, 16.49; 74, FARMERS GRAIN, 281.12; **SALES TAX FD PC:** 69, PANHANDLE, 1040.00; 70, D & D NAPA, 15.42; 71, PIONEER TELEPHONE, 206.57; **SALES TAX AMB PC:** 47, PIONEER TELEPHONE, 239.44; 48, PIONEER TELEPHONE, 50.00; **SALES TAX FD HAW:** 72, MOORE MEDICAL, 475.48; 73, AEC, 271.00; 74, PIONEER.00; 10, RANDY MILLER, 979.00; **SC SHERIFF COMMISSARY:** 15, TIGER COMMISSARY SERV, 1159.39; **LAW LIBRARY:** 7, ROBBINS, JEAN, 300.00.

No action on 6 month Bid Tabulation for July to December 2017.

Dowell reported contacting the State Auditor's Office regarding the delay of receipt of the Final 3-year State Audit. Dowell was informed the finalized audit should be received sometime in June 2017.

Fettters commented on county employee emails. Fettters will work on converting the Admin. Assistant to the Commissioners email by June 14, 2017 as it will no longer be available after that date. The county currently pays \$3.50 per month per email address through the ok.org platform.

Sterling commented that Tim Wilkerson and Brandon Fettters have discussed combining efforts to handle IT issues for the courthouse and district offices. Fettters has agreed to be the administrator for employee programs for the courthouse and district offices to include email, website, and employee program issues. Wilkerson has agreed to handle IT vendors and computer server issues for the courthouse and district offices. Wilkerson will continue to be the administrator for the Sheriff's Office employees email and programs. Wilkerson and Fettters will work together on IT issue when needed. No action was taken by the board.

Fettters reported the fiber optic installation for the courthouse phone system is scheduled for June 14, 2017.

Fettters reported being in contact with Woods County regarding possible partnering with them for the Emergency Notification System. The program "Swift 911" would provide additional options for citizens and provide county access to pertinent data. The current system "CODE RED" has been sold and the new vender will not release sign up data for county use.

Bobbitt moved to approve Resolution #2017-15 Action Plan for Bridge #192 District 2 for bridge closure as of May 16, 2017, as deemed unsafe by CED #8 Transportation Engineer. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve Resolution #2017-16 – Declaration of Disposal of Equipment – HP Fax Inv. #MD218-04 s/n SG89AZX02P • IBM Typewriter Inv. #MD201-04 s/n 11-0130971 • Canon AP830 III Typewriter Inv. #201-05 s/n V42011947. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

No action on extension of Equalization Board to July 31, 2017.

Hess moved to approve and pay one annual payment of \$76, 002.00 for the ACCO SIF Worker's Compensation Renewal Policy for fiscal year 2017-18. Ronck seconded.

No action on Indigent Waiver of Medical Examiner Cremation Permit Fee.

The board acknowledged the penalty and interest refund from OESC to be received from the State.

No action on progress of P-Card Program.

Hess moved to approve the following Road Crossing Permits. 2017-403 Territory Resources ▪ 2017-404 Territory Resources ▪ 2017-405 Territory Resources ▪ 2017-406 Charter Oak Production. Bobbitt seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

No new business.

At 12:25 pm Ronck moved to enter Executive Session per Title 25 O.S. §307 for discussion of bi-annual review of GC Emergency Manager, Brandon Fetters. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

At 1:20 pm Ronck moved to re-enter regular session. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Bobbitt commented EM, Brandon Fetters, is doing a good job for Grant County. The board appreciates his efforts.

Hess commented District 1 will delay the chip and seal of M&M Highway North from Logan Rd to Renfrow until after harvest.

Ronck commented District 3 continues to maintenance the road and ditches as weather permits. Ronck reminds citizens to be safe and remain aware of additional traffic as harvest approaches.

Bobbitt commented District 2 has four (4) rock project planned and will start after harvest. D2 continues to grade roadways in the morning and work the side roads in the afternoons. Bobbitt commented the county may face challenges on the 2017-18 budget as state funding may be limited. Bobbitt reported the OSU Extension Office has hired Sherri Eulberg and welcomes her. Bobbitt welcomed Robin Rapp in her new position as Election Board Secretary as appointed by Senator Peterson.


With no further action to come before the board, at 1:24 pm Hess moved to adjourn. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.



  
Cindy Pratt, County Clerk (Secretary)

**Board of County Commissioners  
Grant County, Oklahoma**

  
Cindy R Bobbitt, Chairman

  
Patrick J Ronck, Vice-Chairman

  
Max L Hess, Member