

## MINUTES OF BOCC REGULAR MEETING

**Grant County Board of Commissioners** met in regular session on August 14, 2017. Notice of the Meeting, including agenda, was posted on the first-floor bulletin board and at entrances of the Grant County Courthouse, Medford, Oklahoma, Friday, August 4, 2017 at 9:00 a.m. in accordance with Title 25, §301-314 O.S. by Cindy Pratt.

Bobbitt called the meeting to order at 9:00 a.m. After roll call, a quorum was acknowledged. Present were Cindy R. Bobbitt, Patrick J. Ronck, and Max L. Hess. Also present were, Penny Dowell, Cindy Pratt, Robyn Rapp, Kelli Rader, Interim Director of County Health Department, and Scott Sterling.

Bobbitt led the prayer and Hess led the flag salute.

Pratt acknowledged the Agenda was properly posted in compliance with the Open Meeting Act.

No comments from the public.

Hess moved to skip to Item 7(X) - Introduction of Kelli Rader, Interim Director of County Health Department. Ronck seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

The board welcomed Ms. Kelli Rader as the Interim Director of County Health. Rader informed the board that the regional office is located in Stillwater but Rader plans to be in the Grant County office as often as possible. Rader reported an internal audit is currently being performed. Rader stated Grant County HD will need the standard budget estimate of needs for Fiscal Year 2017-2018 in order to be equitable.

The 2016-2017 and the 2017-2018 maintenance contracts between Grant County Health Department (GCHD) and Grant County Board of County Commissioners (BOCC) were approved by the BOCC on May 15, 2017. The Clerk's Office has received the 2016-2017 executed maintenance contract from the GCHD, however the 2017-2018 maintenance contract from the GCHD has not yet been received by the clerk. The clerk will provide Ms. Rader a copy of said contract for review and execution.

The board requested the clerk notify necessary offices with clarification of the difference between the DOT and Non-DOT required random drug testing documentation. DOT documentation is required for personnel with commercial driver's licenses (CDL) and Non-DOT documentation is required for personnel with a standard Class D driver's license. There are four (4) consortium agreements with Integris Bass Occupational Medicine as follows: Districts (1), (2), (3), and Safety Sensitive Personnel (4). These consortium numbers need to be on the paperwork. Employees are to the information on the paperwork before signing their names.

Hess moved to return to item 5 and approve minutes of the August 7, 2017 meeting as corrected. Ronck seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

Hess moved to approve the following Transfer of Appropriations. Ronck seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried. **GENERAL:** \$21,003.00 Contingencies (2000-2999) to Tort Liability (2300-1234) ▪ Contingencies (2000-2999) to Juvenile Services M&O (1217-2005) • **HIGHWAY:** \$149.48 D2 M&O (4200-2005) to D1 M&O (4100-2005) ▪ \$149.48 D3 M&O (4300-2005) to D1 M&O (4100-2005) ▪ \$70.00 D1 M&O to D3 M&O (4100-2005) ▪ \$613.02 D3 M&O (4300-2005) to D1 M&O (4100-2005) ▪ \$310.54 D3 M&O (4300-2005) to D1 M&O (4100-2005) ▪ \$310.53 D2 M&O (4200-2005) to D1 M&O (4100-2005) ▪ \$51.01 D3 Travel (4300-1310) to D2 Travel (4200-1310) ▪ \$51.00 D1 Travel (4100-1310) to D2 Travel (4200-1310) ▪ \$61.33 D2 Travel (4200-1310) to D1 Travel (4100-1310) ▪ \$1,182.32 D2 M&O (4200-2005) to D1 M&O (4100-2005) ▪ \$808.37 D3 M&O (4300-2005) to D1 M&O (4100-2005) ▪ \$3,000.00 D1 M&O (4100-2005) to All District Travel (4000-2005) ▪ \$3,000.00 D2 M&O (4200-2005) to All District M&O (4000-2005) ▪ \$3,000.00 D3 M&O (4300-2005) to All District M&O (4000-2005) ▪ \$1,000.00 D1 Travel (4100-1310) to All District Travel (4000-1310) ▪ \$1,000.00 D2 Travel (4200-1310) to All District Travel (4000-1310) ▪ \$1,000.00 D3 Travel (4300-1310) to All District Travel (4000-1310).

At 9:56 a.m. Hess moved to adjourn to attend JC Drennan's 85<sup>th</sup> Birthday Party in the Court Clerk's Office. Ronck seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

At 10:18 a.m. Ronck moved to reconvene. Hess seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

Ronck moved to review the Purchase Orders and Travel Claims. Hess seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

Hess moved to approve the Purchase Orders and Travel Claims as presented. Ronck seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

**2016-2017**

**GENERAL:** 1520, HOLIDAY INN CLINTON, 182.00 ; 1521, OFFICE SOLUTIONS INC, 117.05 ; **HIGHWAY:** 2395, OFFICE SOLUTIONS INC, 50.00.

**2017-2018**

**911 PHONE:** 2, WOODS CO ENHANCED 911, 5813.58 ; **ASSR REV FEE:** 2, OFFICE SOLUTIONS INC, 69.66 ; **GENERAL:** 121, OFFICE SOLUTIONS, 21.01 ; 122, OFFICE SOLUTIONS, 22.36 ; 123, DOWELL, PENNY, 400.00 ; 124, BOBBITT, CYNTHIA R, 600.00 ; 125, RONCK, PATRICK J, 600.00 ; 126, MERRIFIELD OFFICE SUPPLY, 123.16 ; 127, ADVANCED WATER SOLUTIONS, 40.45 ; 128, OFFICE SOLUTIONS, 28.86 ; 129, OFFICE SOLUTIONS, 74.01 ; 130, PRATT, CINDY, 400.00 ; 131, KILIAN, DEANA A., 400.00 ; 132, HEROD, ROBIN, 84.62 ; 133, TOUCHDOWN GRAPHICS, 51.00 ; 134, MEDFORD PATRIOT STAR, 35.00 ; 135, TOUCHDOWN GRAPHICS, 63.00 ; 136, FARMERS GRAIN, 18.00 ; 137, E D A, 146.75 ; 138, ADVANCED WATER SOLUTIONS, 10.25 ; 139, HEROD, ROBIN, 500.00 ; 140, ACCO, 113815.00 ; 141, ACCO, 76002.00 ; 142, PRAIRIE ROSE, 75.00 ; 143, MEDFORD PATRIOT -STAR, 290.30 ; 144, BLUBAUGH AUTO, 12.74 ; 145, NACIO, 85.00 ; 146, LOWES, 101.43 ; 147, EMBASSY SUITES-NORMAN, 184.00 ; 148, ROSE STATE COLLEGE, 199.00 ; 149, CENTERPOINT ENERGY, 37.36 ; 150, CITY OF POND CREEK, 190.33 ; 151, OKLA STATE BANK, 600.00 ; **HIGHWAY:** 233, EMBASSY SUITES-NORMAN, 184.00 ; 235, EMBASSY SUITES-NORMAN, 276.00 ; 236, EMBASSY SUITES-NORMAN, 184.00 ; 237, HOAR, CECIL, 142.44 ; 238, GARCIA, JULIAN, 173.01 ; 239, HESS, MAX, 13.23 ; 240, YELLOWHOUSE, 2768.96 ; 241, BLUBAUGH AUTO, 217.21 ; 242, MUNN SUPPLY, 45.00 ; 243, OREILLY AUTO PARTS, 52.97 ; 244, STATE LINE GRAIN CO, 600.00 ; 245, UNIFIRST, 1280.74 ; 246, VAN KEPPEL, 931.60 ; 247, VAN KEPPEL, 448.44 ; 248, SOUTHERN TIRE MART, 721.68 ; 249, EDWARDS CANVAS, 195.63 ; 250, PRAIRIE LAND PARTNERS, 149.62 ; 251, PRAIRIE LAND PARTNERS, 220.82 ; 252, JON WEBB ESTATE, 346.50 ; 253, SMETHERS, MABEL, 346.50 ; 254, P & K EQUIPMENT, 92.88 ; 255, P & K EQUIPMENT, 385.26 ; 256, JON WEBB ESTATE, 346.50 ; 257, SMETHERS, MABEL, 346.50 ; 258, DEVINE WATER, 47.94 ; 259, MOORE EQUIPMENT, 739.89 ; 260, B B MACHINE, 84.38 ; 261, SW TRUCK PARTS, 140.97 ; 262, WARREN CAT, 15.58 ; 263, SW TRUCK PARTS, 78.28 ; 264, WRIGHTS MACHINE SHOP, 134.00 ; 265, WARREN CAT, 69.15 ; 266, WARREN CAT, 99.63 ; 267, OFFICE SOLUTIONS, 50.00 ; 268, RANDY MILLER, 192.00 ; 269, ALBRIGHT STEEL & WIRE, 42.46 ; 270, P & K EQUIPMENT, 31.28 ; 271, D & D NAPA, 386.16 ; 272, UNIFIRST HOLDINGS LP, 199.54 ; 273, ENID GLASS WORKS, 800.00 ; 274, CDI, 489.90 ; 275, P & K EQUIPMENT, 64.37 ; 276, CULLIGAN OF ENID, 158.78 ; 277, TOPS N STRIPES, 2072.50 ; 278, EARNHEART SUPPLY, 62.00 ; 279, BRUCKNERS, 189.24 ; 280, NBC OKLAHOMA, 2042.95 ; 281, SHATTUCK NATL BANK, 2700.07 ; 282, COMMUNITY NATL BANK OF OKARCHE, 1630.08 ; 283, SHATTUCK NATL BANK, 512.64 ; 284, COMMUNITY NATL BANK OF OKARCHE, 3987.11 ; 285, EMBASSY SUITES-NORMAN, 184.00 ; **RESALE - TREASURER:** 6, ADVANCED WATER SOLUTIONS, 36.85 ; **RURAL FIRE-ST:** 21, BLANCHAT MANUFACTURING, 4824.78 ; **SHERIFF-ST:** 10, OKLA STATE BANK, 254.84 ; 11, OKLA STATE BANK, 374.13 ; 12, OKLA STATE BANK, 88.50.

Hess moved to skip to item 7(DD) – Crossland Construction – Sales Tax Exemption issue and open discussion. Ronck seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

Hess moved to approve the Assignment, Assumption, Affirmation, and Amendment to Standard Form of Agreement Between Owner and Construction Manager as Constructor which was approved to form by A.D.A. Young and presented to the board for consideration. Ronck seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried. Said form amends the contract currently between Crossland Construction and Grant County Economic Development Authority to Crossland Construction and Grant County Board of County Commissioners to reflect the intention of the original quarter cent sales tax that the voters of Grant County passed. This amendment will comply with the guidelines of the OTC for sales tax exemption purchases for the Grant County Expo Center project.

At 11:16 a.m. Hess moved to enter executive session for discussion of liability to the Sheriff's Office and Grant County from anonymous letter delivered to Districts 1, 2, and 3 County Commissioners. Ronck seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

At 12:52 p.m. Ronck moved to re-enter regular session. Hess seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

The minutes of the discussion during executive session have been sealed and will be securely retained in the clerk's office as part of record.

Hess moved to request the Sheriff's office prepare policies and procedures regarding Lights and Sirens and a list of Reserve Deputies. Ronck seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried. The board requested the Sheriff's office forward completed policies and procedures to A.D.A. Young for review and further review by the BOCC. Bobbitt will visit with Dusty Birdsong of ACCO about the liability and probability of having a county vendor serve as a Reserve Deputy.

At 12:55 p.m. Ronck moved to recess for lunch. Hess seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

At 1:35 p.m. Hess moved to reconvene. Ronck seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

Ronck moved to approve Blanket Purchase Orders as presented. Hess seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

Ronck moved to approve the Notice to Bid #21-2017 – Tractor with boom mower for District 3. Hess seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

Hess moved to approve the July 2017 Treasurer's Monthly Mortgage Tax Certification as presented. Ronck seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

Ronck moved to approve the July 2017 Treasurer's Alcoholic Beverage Tax Certification as presented. Hess seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

Hess moved to approve the July 2017 State Expenditure for the DA's office as presented. Ronck seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

Ronck moved to approve the July 2017 Payroll Claim Voucher for Election Board Secretary – Robyn Rapp for reimbursement from the State as presented. Hess seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

Hess moved to approve the revised Resolution #47-2017 Inter-local Cooperative Agreement between Alfalfa and Grant Counties. Ronck seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried. The revision was a correction of the State Statute.

No action on Resolution #2017-69 – Disposing of 2000 Chevy Pickup 4WD – s/n 1GCGK24R3YR183897 or Resolution #2017-70 – Disposing of 2001 Chevy ½ Ton Pickup – s/n 1GCEK19T811317064 for District 3.

Ronck moved to approve the Resolutions for District 3 as follows as they have all been disposed in accordance to the state bidding process. Hess seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

#2017-71 – Disposing of Excel Conveyor 23 ft. - Inv. # D399.09  
Purchased 05-21-2012 for \$6,500.00. Sold to Burbank Materials \$9,000.00

#2017-72 – Disposing of Radial Stacker Conveyor for Eagle Crusher – s/n 30660  
Purchased 07-16-2007 for \$18,645.00. Sold to Whittaker Aggregates \$15,750.00

#2017-73 – Disposing of Eagle Crusher – s/n 30658  
Purchased 04-16-2007 for \$513,785.00. Sold to Whittaker Aggregates \$205,000.00

#2017-74 – Disposing of Under Carriage/Above – s/n 01816 – Inv. # D399.04A  
Purchased 08-20-2013 for \$8,250.00

**AND**

#2017-75 – Disposing of 30 X 60 Conveyor/Below – s/n 01816 – Inv. # D399.04B  
Purchased 05-27-2016 for \$6,516.79. Sold to Whittaker Aggregates for a total of \$15,750.00

No action was taken on Resolution #2017-76 – Disposing of 100 KW Lima Mack Generator s/n LM340922-0200 for District 3 as it will be reinstated back to inventory. This will be placed on the agenda for August 21, 2017.

Hess moved to approve Resolution #2017-85 – Disposing of Savin Laser Printer – Inv. #F-218-15 – County Clerk's Office and will be considered "junk" and disposed. Purchased Fiscal Year 2007 from KellPro for \$249.00. Ronck seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

Ronck moved to approve the Annual Service Agreement for Juvenile Detention with CommunityWork, LLC as presented at a cost of \$30 per day per juvenile. Hess seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

No action on O.J.J.S. operating the Garfield County Regional Juvenile Detention Center which has increased it per day rate of \$23.26 to \$40.00 per day per juvenile. Tabled for further review.

Hess moved to approve the amended NW Local Elected Officials Consortium Annual Agreement for Fiscal Year 2017-2018 with the revision of "annual renewal" rather than as stated "auto renewal". This amendment is per the advisement of A.D.A. Young. Pat Ronck is the designated member for Grant County. Ronck seconded. Bobbitt-aye; Ronck-aye; Hess-aye. Motion carried.

Pratt will forward the financial documentation to Bank of America and check with BOA contact person for further instruction to activate the P-Card Program for Grant County. Pratt will report back to the BOCC the progress of this project. Future cardholders as assigned by the BOCC will be required to attend training prior to being authorized to use a P-Card. OSU County Training is offering training on September 6, 2017 in conjunction with the Fall CODA Conference held in Tulsa, OK. Alex Brittan, Purchasing Clerk, will be attending the training.

The monthly report for Scott Falkenberg, Maintenance Technician and discussion of miscellaneous maintenance issues was tabled and will be added to August 21, 2017 agenda.

No Road Crossing Permits were presented.

Hess reported District 1 had between 2" to 5" of rain which caused some roads to wash out and cause flooding across parts of west Highway 11. The road has been milled on the CIRB project but the rain has created a short delay. Hess will attend the CED #8 meeting in Alva on Wednesday. The road work and bridge repair on West Cherokee in Medford leading to the baseball field is currently underway. The road is currently closed.


Ronck reported District 3 also had a sufficient amount of rain which will delay roadwork. There continues to be a chance for rain in our area for the next week. Ronck will attend the CED #8 meeting in Alva on Wednesday.

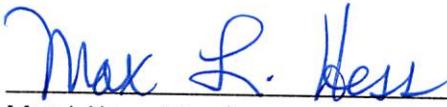
Bobbitt reported District 2 received 3 to 8 inches of rain which has caused several roads to washout. Bobbitt would appreciate drivers using extreme caution. Bobbitt attended the Farm Bureau Resolution meeting and submitted a resolution in support of raising fuel tax that was passed. Bobbitt attended the OPERS Retirement Workshop on Thursday in Enid and Grant County had several employees and officers present. Bobbitt will attend a REAP Grant Workshop at NODA in Enid and will attend the CED #8 meeting in Alva on Wednesday. Discussion of the issues with BCBS and Integris Bass regarding contract negotiations are of concern and she will talk with our health insurance contractor. The county is self-insured and BCBS is solely used as the processor of claims and benefits.

With no further action to come before the board, at 1:12 p.m. Hess moved to adjourn. Ronck seconded. Bobbitt-aye, Ronck-aye, Hess-aye. Motion carried.

**Board of County Commissioners  
Grant County, Oklahoma**

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Cindy R Bobbitt, Chairman

  
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Patrick J Ronck, Vice-Chairman

  
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Max L Hess, Member

  
Cindy Pratt, County Clerk (Secretary)

