

MINUTES OF BOCC REGULAR MEETING

Grant County Board of Commissioners held a regular meeting September 25, 2017. Notice of the Meeting, including agenda, was posted on the first-floor bulletin board and at entrances of the Grant County Courthouse, Medford, Oklahoma, Friday, September 22, 2017 at 9:00 a.m. in accordance with Title 25, §301-314 O.S.

Bobbitt called the meeting to order at 9:00 a.m. After roll call, a quorum was acknowledged. Present were Cindy R. Bobbitt, Patrick J. Ronck, and Max L. Hess. Also present were Mindy Cink, Penny Dowell and Cindy Pratt. Brandon Fetters entered at 10:15 a.m., Steven Young entered at 10:20 a.m. and Cheryl Wilson from the OSA&I office entered the meeting via phone conference call at 10:25 a.m. Dessie Scott entered the meeting for discussion of the copier in commissioners' office.

Hess led the prayer and Bobbitt led the flag salute.

Cink acknowledged the Agenda was properly posted in compliance with the Open Meeting Act.

Hess moved to skip to Item 7(A) for review of the Transfer of Appropriations. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve the Transfer of Appropriation of \$500.00 – Free Fair Improvement – M&O to Professional Services. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to review purchase orders and travel claims. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve the following purchase order and travel claims as presented. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

2016-2017

GENERAL: 1525, STOLZ TELECOM, 1453.16 ; 1526, GLYNADEE EDWARDS, 125.00 ; **HIGHWAY:** 2398, ADVANCED WORK ZONE, 13274.88.

2017-2018

AMB SVC-ST: 15, PIONEER TELEPHONE, 246.14 ; **CBRI:** 9, RIVER RIDGE CONST, 66169.44 ; 10, VANCE BROS, 10685.30 ; **FAIR IMPROVE-ST:** 4, AIP, 23164.14 ; **GENERAL:** 288, AT&T, 276.88 ; 289, OFFICE SOLUTIONS, 21.78 ; 290, BLAINE COUNTY TREAS, 35.00 ; 291, OFFICE SOLUTIONS, 28.86 ; 292, OSU COOP EXTENSION SERVICE, 461.00 ; 293, ROBERTS, KATEENA, 43.52 ; 294, AMAZON.COM/GE MONEY BANK, 39.95 ; 295, AMAZON.COM/ GE MONEY BANK, 24.38 ; 296, USPS, 246.00 ; 297, AMAZON.COM/ GE MONEY BANK, 66.43 ; 298, AMAZON.COM/ GE MONEY BANK, 186.77 ; 299, AT&T, 399.75 ; 300, OFFICE SOLUTIONS, 29.34 ; 301, FARMERS GRAIN, 12.00 ; 302, AT&T, 162.14 ; 303, MEDFORD PATRIOT STAR, 269.40 ; 304, SLATER MECHANICAL, 540.00 ; 305, QUILL, 95.61 ; 306, WEATHERFORD PRESS, 32.70 ; 307, MR H CANVAS, 140.00 ; **HEALTH:** 26, PITNEY BOWEN, 153.00 ; **HIGHWAY:** 498, STAYBRIDGE SUITES, 91.00 ; 499, OFFICE SOLUTIONS, 213.95 ; 500, EVANS & ASSOC CONST , 2829.10 ; 501, ENID CONCRETE, 2151.00 ; 502, ATWOODS, 20.97 ; 503, ATWOODS, 167.16 ; 504, FARMERS GRAIN, 23.00 ; 505, DIETZ WELDING & BRIDGE CONST, 14950.00 ; 506, AT&T, 266.48 ; 507, AMAZON.COM/ GE MONEY BANK, 336.64 ; 508, UNIFIRST, 1221.38 ; 509, DUB ROSS CO, 6289.28 ; 510, MARC, 710.50 ; 511, WARREN CAT, 522.83 ; 512, P & K EQUIP, 732.40 ; 513, EARNHEART SUPPLY, 42.00 ; 514, AT&T, 482.56 ; 515, DIRECT DISCOUNT TIRE, 156.89 ; 516, EARNHEART SUPPLY, 100.54 ; 517, PIONEER TELEPHONE, 243.09 ; 518, AT&T, 266.48 ; 519, WARREN CAT, 14995.00 ; **JUV DENT:** 2, OK JUVENILE JUSTICE SERV, 320.00 ; **RURAL FIRE-ST:** 45, PIONEER TELEPHONE, 204.33 ; 46, BLANCHAT MANUFACTURING, 826.17 ; **SH BD OF PRIS:** 49, GREAT SALT PLAINS HEALTH, 95.00 ; 50, GREAT SALT PLAINS HEALTH, 30.00 ; **SH SVC FEE:** 38, DIRECT TV, 121.98 ; 39, OK DEPT OF PUBLIC SAFETY, 350.00 ; **SHERIFF-ST:** 21, XEROX CORP, 104.25.

Hess moved to approve blanket purchase orders as presented. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve Jenna Conrady as Requisition Agent and Jennifer Stacy as Receiving Agent for the Treasurer's Office. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to approve Resolution **#2017-37** - Mutual Aid Agreement between Grant County and City of Medford as presented. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve Resolution **#2017-38** - Interlocal Agreement between Grant County and City of Medford as presented. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to approve the following Resolutions to Surplus Equipment - Election Board Office as presented. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. **#2017-51** Two (2) gray metal file cabinets (2dr) Inventory # D22-109-1 & D22-109-2 (Purchase information unknown) ■ **#2017-52** Desk, Inventory # 195 (Purchase information unknown) ■ **#2017-53** Typewriter, Inventory #201 (Purchase information unknown).

Ronck moved to approve the following Resolutions of Disposal of Equipment - Election Board Office as presented. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. **#2017-54** Two (2) gray metal file cabinets (2dr) Inventory # D22-109-1 & D22-109-2 (Transferred to EMS Office within Courthouse) ■ **#2017-55** Desk, Inventory # 195 (Junked) ■ **#2017-56** Typewriter, Inventory #201(Junked).

Hess moved to approve the following Resolutions of Disposal for District 3 as presented. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. **#2017-69** 2000 Chevy ¾ Ton 4WD Pickup s/n 1CGGK24R34R183897 (Sold @ Sturgeon's Track & Truck Sales Auction \$5,400.00 on 09-08-17) ■

#2017-70 2001 Chevy ½ Ton 4WD Pickup s/m 1GCEK29T811317064 (Sold @ Sturgeon's Track & Truck Sales Auction \$3,300.00 on 09-08-17).

At 9:57 a.m. Ronck moved to recess. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

At 10:03 a.m. Hess moved to return to regular session. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to return to Item 5 and approve the minutes as corrected. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve the revision of the 6 month bid tabulation for July 1, 2017 to December 31, 2017 previously approved on July 5, 2017 as the lowest and best bid for *Pre-Fab Bridge Panels – Interlocking Sheet Piling* which was actually K&O Construction Company. Revision is effective immediately. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Correct bid tabulations as presented by all vendors to the Clerk's Office during the bid process. K&O - 10 gauge \$5.29 & 12 Gauge \$4.29 (galvanized)
■ The Railroad Yard - 10 Gauge \$5.33 & 12 Gauge \$4.33 (galvanized).

No action on revision of ACCO SIG & SIF By Laws and Articles of Associations (GC Resolution #2017-92) to allow further review by the board.

No action on replacement of Multi-Function Copier in Commissioner's Office for further due diligence of trade-in alternatives. Commissioner's Asst., Dessie Scott, will obtain additional information for presentment to the board.

No action on progress of P-card program.

Ronck moved to skip to Item 7(T) for discussion of proper process and determination of location for burial of cremated remains of indigent county citizens. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Bobbitt is checking with monument companies for monument options. Hess reported the Medford FFA has equipment that may assist in constructing a monument and from a Manchester resident who has the same equipment. Hess will check with both regarding this possibility. No action was taken at this time.

At 10:15 a.m., Fetters entered the meeting for discussion of Video Conferencing cost and set-up to live stream the BOCC meetings. Fetters provided equipment comparisons including a computer and microphones. Fetters stated two microphones should be sufficient for a quality live stream and if additional microphones were wanted it would require the purchase of approximately \$500 of additional equipment. Discussion was had to purchase quality equipment and Fetter's due diligence determined the cost would be approximately \$3,000.00 if two microphones are utilized. The video conferencing would be in real time and would have the capability of presenting a message when the meeting is not in session or the BOCC is in executive session. Fetters will acquire more information to add additional microphones for better voice clarity and equipment needed to mix the stream. No action was taken at this time.

Hess moved to return to Item 7(S) for conference regarding issues of County properties under construction or future construction. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

A.D.A. Young advised the board that the Grant County Economic Development Authority is a public trust and can be indebted unlike the BOCC. He also stated the GCEDA could apply for an OK Sales Tax Exemption number in order to comply with the statutes and not pay sales taxes on items purchased by the trust.

At 10:25 p.m. Cheryl Wilson of the OSA&I Office entered the meeting via telephone conference call. Ms. Wilson confirmed the Free Fair Improvement can borrow from the General Fund to complete the Grant County Expo Center project. However, the borrowed funds must be repaid to the General Fund by the end of the fiscal year in which funds were borrowed. Ms. Wilson had no opinion on the borrowing of funds from a financial institution as she stated the legality of this should be determined by Grant County's legal counsel.

The board discussed the options in the event the Free Fair Improvement did not collect sufficient sales taxes to repay the General Fund by the end of the fiscal year. A.D.A. Young stated that a loan to the GCEDA, A Public Trust, is a legal option. Young agreed with Ms. Wilson's statement regarding the legal ability to transfer funds from the General fund to the Free Fair Improvement fund if funds are repaid by the end of the fiscal year. Bobbitt reported speaking with a financial institution in Grant County who is willing to approve an unsecured loan for the purpose of repaying the General Fund from the Free Fair Improvement (GCEDA). The terms of the loan would coincide with sales tax collections. GC Treasurer, Dowell reported the scheduled expiration of the sales tax end date is February 28, 2018. Sales tax is submitted to the Treasurer on the 10th of each month. A.D.A. Young suggested having monthly GCEDA meetings on a monthly basis in event a loan is executed. No action was taken at this time.

Bobbitt moved to accept the resignation of Roscoe Tyler Grimes who was serving as Grant County Fair Board Member for District 2 in the 3rd position. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Mr. Grimes is ineligible to serve in his current capacity on the board due to moving out of District 2. The board would like to thank Mr. Grimes for his time served.

Bobbitt moved to appoint Lacy Reimer as District 2 - Fair Board Member – 3rd position for the remainder of the term which expires in 2019 in accordance with O.S. Title 2 § 15-68.D.3. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

No action was taken on Construction Manager – Kyler Construction – Courthouse and Sheriff's Office Renovation as board is awaiting advisement of A.D.A. Young regarding the contract.

Hess moved to accept the advice of A.D.A. Young who will draft a letter to the Town of Wakita explaining the proper ownership of property for the Wakita Fire Department building. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Property will be title as "tenant's in common" and not "joint ownership". Letter will also explain that the building is built with county sales tax monies. A copy of the letter will be retained in the County Clerk's Office.

Hess moved to approve Road Crossing Permit #2017-416 for District 2 – Ramsey Property Management for \$1,500.00. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

No new business.

Hess plans to attend the OCCEDB Meeting in OKC on Wednesday. Hess will also attend a NODA meeting on Thursday where the Rural Transportation 5 Year Plan will be reviewed. District 1 is preparing to pour the concrete decking of Bridge #94 which is being replaced.

Ronck stated District 3 continues maintenance on roadways and ditches. Ronck stated a retirement party is planned for Cecil Hoar of District 3 which will be held at the courthouse in Medford on September 28, 2017 at 2:00 p.m. All are welcome to attend.

Bobbitt reported the Rock Falls Wind Farm Project is progressing. Towers are in the process of being set. Bobbitt will attend an ACCO meetings in OKC this week. Last week's Legislative Committee meeting was cancelled. District 2 has a scheduled monthly Safety meeting on Thursday.

With no further action to come before the board, at 10:57 a.m. Hess moved to adjourn. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

attest





Cindy Pratt, County Clerk (Secretary)

**Board of County Commissioners
Grant County, Oklahoma**


Cindy R. Bobbitt, Chairman


Patrick J. Ronck, Vice-Chairman


Max L. Hess, Member