

MINUTES OF REGULAR MEETING

Grant County Board of Commissioners met in Regular Session on February 21, 2017. Notice of the Meeting, including agenda, was posted on the first-floor bulletin board and at entrances of the Grant County Courthouse, Medford, Oklahoma, Friday, February 17, 2017 at 9:00 am in accordance with Title 25, O.S. § 301-314.

The meeting was called to order at 9:00 am. After roll call, a quorum was acknowledged, present were Chairman Cindy Bobbitt, Vice-Chairman Patrick Ronck, and Member Max Hess. Also present were, Secretary Cindy Pratt, County Treasurer Penny Dowell. Guest present were, Buzz McDonald, Dusty Bittle, Jeff Reel, Michael Smith and John Wynn.

Ronck led the prayer and Pratt led the flag salute.

Bobbitt acknowledged the Agenda and Statement of Compliance with the Open Meeting Act.

No comments from the public.

Hess moved to skip to the Item G on agenda and open Bid Packet 01-2017 – Wakita Fire Dept – WPS-2900-05 Warning System. One bid packet was received from Safety Com of Little Rock, AR for \$24,045.00. Ronck moved to table action on this bid until Wakita Fire Department reviews the bid. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to open the three bids received for Bid #02-2017 – Sale of 2004 Vermeer Brush Chipper s/n 1VRU1614441001218 Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. City of Medford, Medford, OK • \$2,500.00, Vermeer Great Plains, Oklahoma City, OK • \$19,500.00 Richard's Tree Service, Enid, OK • \$12,000.00. Hess moved to accept the bid from Vermeer Great Plains as presented. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to open Bid Packets 03-2017–Dist 1 & Dist 2–Purchase one or more 2017 or newer Motor Grader and to sell and/or trade one or more motor graders. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Bids packets were received from Yellowhouse Equipment, Warren Cat, and Warren Cat (alternate bid), Bids also included several optional add on features, financing options, and trade-in bids for 4 motor graders. Hess moved to table the decision on Bid 03-2017 until the February 27, 2017 regular meeting to allow time for tabulation and analysis all bids. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to revert to Item A and review Payment of Purchase Orders and Travel Claims. Bobbitt seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Hess moved to approve Purchase Orders as presented. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

CT: 002775 DOWELL, PENNY 105.06; DCR: 002457 TEFPT PLUMBING 738.50; 002498 TNT PEST 45.00; 002620 BOB BARKER CO 770.95; GENERAL: 002023 HILTON INN 91.00; 002116 STINEMAN RIBBON 208.56; 002151 UNIFIRST 144.87; 002173 UNIFIRST 18.12; 002287 AMAZON 422.48; 002433 AMAZON 50.56; 002502 OSU EXTENSION SERVICE 462.00; 002538 AMAZON 57.63; 002608 AMAZON; 002635 CITY OF PC 74.44; 002638 CENTERPOINT 190.78; 002706 QUILL 101.46; 002755 COUNTY TREASURER ASSN 75.00; 002773 LOCKE 225.79; 002777 SOUTHWEST BUSINESS 52.15; 002779 MEDFORD PATRIOT STAR 409.45; 002780 MOORES MARKET 11.00; 002783 FALKENBERG, SCOTT 35.31; 002787 FETTERS, BRANDON 19.33; HEALTH: 001433 OK DEPT OF HEALTH 15250.00; 002604 MOORE MEDICAL 122.18; 002612 MERRIFIELD 241.28; HIGHWAY: 001816 BLUBAUGH AUTO 1093.28; 002562 DUB ROSS CO 570.35; 002570 ATWOODS 162.00; 002572 SMETHERS, MABEL 702.00; 002597 CED #8 462.00; 002602 CALIFORNIA CONTRACTORS SUPPLY 126.96; 002615 DIRKS 2.60; 002693 EARNHEART SUPPLY 384.25; 002713 ERIC PHARMACY 169.50; 002719 YELLOWHOUSE 358.08; 002744 TOTAL COMMUNICATIONS 1200.00; 002745 HOME LUMBER 31.92; 002746 TRUCKPRO 200.80; 002750 DOWLER, JIM 120.00; 002751 B&M OIL 577.50; 002756 DONALDSON, JERI 39.59; 002762 PIONEER TELEPHONE 281.57; 002764 P & K EQUIPMENT 433.91; 002765 BRUCKNERS 195.55; 002766 YELLOWHOUSE 241.91; 002768 SOUTHWEST TRUCK 1167.76; 002774 JACKS OUTDOOR EQUIP 239.99; SALES TAX AMB MED: 002436 STAPLES CREDIT 218.42; 002587 STAPLES CREDIT 252.56; 002595 STAPLES CREDIT 37.48; SALES TAX AMB PC: 002351 AMAZON COM/GE MONEY BANK 22.42; SALES TAX FD DC: 002568 TEFPT PLUMBING 648.70; SALES TAX FD HAW: 002752 BOEHM PLUMBING INC 1076.18; SALES TAX FD NASH: 002649 CHIEF FIRE & SAFETY CO 2381.00; SALES TAX FD PC: 002354 AMAZON 1240.75; SALES TAX SHERIFF: 001404 TURN-KEY MOBIL 252.00; 001769 TURN-KEY MOBIL 454.66; SHERIFF COMMISSARY: 002754 PRODIGY SOLUTIONS 559.00; SHERIFF: 002636 GREAT SALT PLAINS HEALTH 20.00; 002726 LITTLE B's TWO 399.51; 002743 GREAT SALT PLAINS HEALTH 20.00; 002785 DIRECT TV 119.98;

No Blanket Purchase Orders or Transfer of Appropriations were presented.

Consider the Petition of Right of Way – Grant County, Pond Creek, OK. Bobbitt moved to approve the filing of the Petition of Right of Way and to have Mr. Wynn proceed with clearing “wild/blanket” instruments to obtain clear title of the property which will be the site of the Grant County Expo Center. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to approve the Declaration of Surplus #2017-05 for a Philco Heat & Air Unit s/n 1VRU1614441001218. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve the 2017-05 Resolution of Grant County Fair Board Election in accordance with Title 2, O.S. § 15-68. Hess seconded. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Treasurer Dowell presented the monthly balancing report between the Treasure/Clerk.

Ronck moved to approve the Publication of Employees 2016 Annual Income, in accordance with Title 25 of O.S. § 106 Hess seconded. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to approve Designation of Requisitioning Officers for **Economic Development Authority:** Cindy R Bobbitt, Patrick Ronck, Max Hess, and Cindy Pratt and **Lamont Fire Department:** Jim Aldridge and Heath Wallace. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve Designation of Receiving Officers for **Economic Development Authority:** Alexandra Brittain, Julian Garcia, and Dessie Scott and **Lamont Fire Department:** Kacy Wallace. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to approve Revocation of Requisitioning Officers for **Lamont Fire Department:** Jennifer Stacy and Ned Webster and Receiving Officers for **Commissioners:** Carol Beggs and **County Clerks:** Amy Abele. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Pratt reported on the issue of county employees receiving invoices from Catapult and/or an Explanation of Benefits from BCBS. County Employees are instructed to disregard this documentation as Catapult and BCBS are working to resolve this issue.

Risk Management will be address in the Class A Officer's meeting held quarterly. The BOCC requested Treasurer Dowell work with Assessor Herod to present issues of Risk Management within our county government at the Class A Officer's Meeting scheduled for April 3, 2017.

Pratt reported visiting with Deputy Wilkerson regarding the status of the connection of the fiber optic phone lines for the courthouse. Wilkerson stated the completion date is set for March 2, 2017 at 6:00 am and should be completed prior to the courthouse opening at 8:00 am. Pratt also reported Wilkerson explained the setup and backup procedures of the computer and phone systems for the courthouse.

The board discussed the implementation of the Purchase Card (P-card) Program, no action was taken.

Pratt reported Grant County has an Amazon account but is working to implement the program offered by Amazon Business in alliance with U.S. Communities which offers discounted prices to governmental agency. A webinar is scheduled for February 23, 2017 regarding this program. Key personnel will view the webinar. Pratt will report on the findings at the Regular Meeting of BOCC held on February 27, 2017.

The board acknowledged the removal of the Statewide Burn Ban by Governor Mary Fallin.

The board acknowledge the Proclamation of Farm Bureau Week to be held February 19-25, 2017 in Grant County.

New business: Ronck began a discussion regarding District 1 & 3 rock that District 2 purchased, however, Bobbitt, stated this was not new business and she would discuss this issue with him after the meeting.

COMMISSIONERS COMMENTS

Hess reported he will attend the County Statewide Surplus Auction in Elk City on March 10, 2017. District 1 is working on chipping and sealing M&M Highway-North. Culverts are being placed on right of ways previously lacking culverts by the Wind Farm Companies (WFC). Commissioners appreciate this improvement. Hess will verify required repairs are completed by WFC. Hess will attend the CED 8 meeting in Enid today. ODOT awarded the bid on Phase 3 of the CIRB Project to Venture Equipment, Wichita, Kansas as recommended by Hess. The bid was substantially lower than Engineer's Estimate due to the decrease in oil prices. There is a flexible start date of 3 months.

Ronck reported preparation work is being completed east on Highway 132 and Harper Road and bridge project should begin March 6, 2017. Bids will go out in March for other bridges affected by the change in FEMA bridge weight limit capacity.

Bobbitt reported on the request of forward advance funding to Oklahoma County through the CED 8 by ODOT, which is the reason for the special CED 8 meeting today. Bobbitt will attend. Bobbitt will attend the ACCO Legislative meeting in Oklahoma City Wednesday. Bobbitt will attend the NACo Legislative Conference and other meetings in Washington, DC February 25 through March 1, 2017. Bobbitt has employees attending the Oklahoma Vegetation Management Conference March 1, 2017 held in Midwest City, OK. Paul Skidmore, Kay County Commissioner, is working with Bobbitt on the Rock Falls Wind Farm road use agreement, APEX Wind Farms have proven to be a good company to work with. APEX has replaced rock that was previously wash away. District 2 recently received between 1.3" to 2.1" of much needed rain.

With no further action to come before the Board, at 10:18 am Hess moved to adjourn. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•absent. Motion carried.

Board of County Commissioners
Grant County, Oklahoma



(ATTEST)

Cindy R Bobbitt, Chairman

Patrick Ronck, Vice-Chairman

Max Hess, Member

Cindy Pratt, County Clerk (Secretary)