

MINUTES OF BOCC REGULAR MEETING

Grant County Board of Commissioners held a regular meeting Monday, June 18, 2018. Notice of the Meeting, including agenda, was posted on the first-floor bulletin board and at entrances of the Grant County Courthouse, Medford, OK, Friday, June 15, 2018 at 9:00 a.m. in accordance with Title 25, §301-314 O.S.

Bobbitt called the meeting to order at 9:00 a.m. After roll call, a quorum was acknowledged. Present were Cindy R. Bobbitt, Patrick J. Ronck and Max L. Hess. Also present were Penny Dowell, Jim Hamlin, Larry Hand, and Cindy Pratt. Dennis Schultz entered for Item 7M. Mindy Cink briefly entered to bring discovered bid from Enid Concrete for Six Month Bid Tabulation.

Bobbitt led the prayer and Pratt led the flag salute.

Pratt acknowledged the Agenda was properly posted in compliance with the Open Meeting Act.

Hess moved to approve the minutes of the regular meeting June 11, 2018 and special minutes June 6, 2018 as presented. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Pratt commented the of the minutes on the agenda was typed as June 4 but should be June 11, 2018. Approved minutes will be published in the local newspaper and at www.grantcountyyok.com.

No comments from the public.

No Transfers of Appropriations were presented.

Ronck moved to review Purchase Orders and Travel Claims. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to approve Purchase Orders and Travel Claims as presented. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

AMB SVC-ST 92, BOUND TREE, 2789.41, ; **DA CD REV FUND 1**, CITY OF MEDFORD, 71514.48, **FAIR IMPROVE-ST 29**, CULLIGAN OF ENID, 60.00, ; **GENERAL 1448**, STASH TO STITCHES, 658.69, ; 1449, BEST WESTERN, 96.72, ; 1450, OSU COOP EXT SERV, 461.00, ; 1451, PRATT, CINDY, 192.70, ; 1452, COURTYARD BY MARRIOTT, 216.00, ; 1453, MOORES MARKET, 18.20, ; 1454, OSU/AGEC CTP, 125.00, ; 1455, OSU/AGEC CTP, 75.00, ; 1456, KILIAN, JENNA, 42.87, ; 1457, FARMERS GRAIN, 19.43, ; 1458, FARMERS GRAIN, 14.02, ; 1459, LITTLE BS TWO, 86.53, ; 1460, OASIS KWIK WASH, 8.50, ; 1461, PIONEER TELEPHONE, 26.34, ; 1462, OFFICE SOLUTIONS, 500.68, ; 1463, PRATT, CINDY, 33.92, ; 1464, KYLER CONSTRUCTION GROUP, 53660.08, ; 1465, QUILL, 164.53, ; 1466, BRACE BOOKS & MORE, 850.00, ; 1467, PIONEER TELEPHONE, 88.64, ; **HIGHWAY 2330**, BLUBAUGH AUTO PARTS, 132.80, ; 2331, MUNN SUPPLY, 45.00, ; 2332, O'REILLY AUTO PARTS, 179.88, ; 2333, STATE LINE GRAIN, 576.00, ; 2334, UNIFIRST, 881.02, ; 2335, ACG MATERIALS, 4964.06, ; 2336, OFFICE SOLUTIONS, 213.95, ; 2337, OFFICE SOLUTIONS, 52.92, ; 2338, DIETZ WELDING & BRIDGE CONSTR., 14950.00, ; 2339, DIETZ WELDING & BRIDGE CONSTR., 14720.00, ; 2340, DIETZ WELDING & BRIDGE CONSTR., 11130.00, ; 2341, P & K EQUIPMENT, 135.10, ; 2342, PIONEER TELEPHONE, 278.14, ; 2343, PIONEER TELEPHONE, 226.04, ; 2344, DIRECT DISCOUNT TIRE, 858.04, ; 2345, B & E SUPPLY, 358.40, ; 2346, BRUCKNER TRUCK SALES, 113.23, ; 2347, SECRETARY OF STATE, 10.00, ; 2348, HELENA AGRI-ENTERPRISES, 199.50, ; 2349, YELLOWHOUSE, 360.51, ; 2350, LOCKE SUPPLY, 178.23, ; 2351, INTEGRIS BASS OCCUPATIONAL MEDICINE, 135.00, ; 2352, BRUCKNER TRUCK SALES, 1256.61, ; 2353, BANK OF AMERICA, 16.00, ; **SH BD OF PRIS 257**, HUGHES PHARMACY, 20.00, ; 258, COPS PRODUCTS, 184.03, ; 259, FINISH LINE, 2281.06, ; 260, FINISH LINE, 2051.55.

Ronck moved to approve blanket purchase orders as presented. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to approve the May 2018 Alcoholic Beverage Tax totaling \$8,374.30. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve the May 2018 Mortgage Certification Fee totaling \$80.00. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to acknowledge the Certificate of Returns of Resale of RE for Delinquent Tax as presented. Bobbitt seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Property 1 – Lots 15 & 16, Original Town of Deer Creek. Amount owed \$417.51. Sold for \$2,000.00 ■ Property 2 – Lot 5, Block 2, Town of Salt Fork. Amount owed \$380.88. Sold for \$380.88. ■ Taxes were paid for 2015 for Lot 1-5, Block 4, Brenholts Addition to Deer Creek thus removing it from the available property for resale as published.

Ronck moved to approve the correction of \$94.00 for DA Professional Services (2020) to M&O (2005). Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Encumbered in wrong account but was correct fund.

At 9:30 a.m. Hess moved to skip to Item 7M and open bid(s) for #13-2018 Grant County Farm Leases – USDA Farm #4886. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. One bid was received for Farm #1 USDA #4886 from Schultz Brothers of Pond Creek. One bid was received for Farm #1. No bids were received for Farm #2 USDA #8141.

Ronck moved to accept the bid from Schultz Brothers for Farm #1 USDA #4886 with terms below described. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Three (3) year lease payable annually in the amount of \$4,500.00 to be paid annually by July 31, 2108, July 31, 2019, July 31, 2020.

At 9:34 a.m. Ronck moved to return to Item 7H. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to acknowledge Cash Voucher Claim 1DCD (Fund 7301) to City of Medford for \$71,514.48. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Cash Voucher #001.

Ronck moved to approve the Contract between Grant County BOCC and K & O Construction & Supply Co. for construction of Bridge #270 & #271A as approved by BOCC on May 14, 2018 – Bid #07-2018. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve the Purchase Card Payment Form payable to Bank of America for May 2018 in the amount of \$16,000. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to approve the Designation of Purchase Card for Cindy Pratt with a limit of \$1,500.00. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to acknowledge the credit to Grant County Health Department for a net overpayment of \$185.88 for maintenance services provided by Scott Falkenberg through June 30, 2018. GCHD was billed at a monthly rate of \$418.83 from January 2018 to May 2018 but should have been \$217.26. Invoice for June 2018 has not been sent to GCHD by Clerk's Office to date. Refund supporting documents will be retained in the Clerk's Office. Currently payments have superseded the amount owned through June 30, 2018. An explanation invoice credit will be forwarded to GCHD and retained in the Clerk's Office. The credit of \$185.88 will correct the issue prior to the end of fiscal year 2017-2018.

Hess moved to approve two lease purchase agreements to Community National Bank of Okarche as below described. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. (1) 2016 JD 624K 4WD Loader s/n ending in 677209 for D2 and (2) 2017 JD 672G Motor Grader s/n 681636 for D1.

Ronck moved to approve Resolution #2018-29 – ACCO SIG for Fiscal Year 2018-2019 and Payment Option #1 which is one annual payment of \$125,973.00 due by July 31, 2018. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Payment Option #2 of semi-annual payments of \$64,976.00 for an annual total of \$129,952.00 was rejected.

Hess moved to skip Item 7R. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Items 7P & 7O are being reviewed by ADA Young.

Hess moved to approve Resolution #2018-56 – Random Drug Test which designates Integr8 Bass Occupational Medicine as the Drug Test Provider AND the Annual Consortium Agreements. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Above approval is for all Districts and Safety Sensitive Personnel for Fiscal Year 2018-2019. Ronck moved to table consideration of Interlocal Agreement between Grant County Sheriff's Office AND Canadian County Sheriff's Office for Fiscal Year 2018-2019 at a rate of \$18.00 per day. Hess seconded. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. The state Department of Correction pays \$23.00 to \$27.00 per day. The board also relayed that Judge Hammonree and Sheriff Sterling the present a cost to house an inmate is \$40.00 per day. Ronck will visit with Sheriff Sterling regarding this matter.

At 10:00 a.m. Hess moved to skip to Item 7B. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve the Change Order Price Requests 1,2,3,5, 6, 7 and acknowledge the \$3,500.00 credit back to contingency for unneeded MRC panels as below described. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Pricing Request No.1 for installation of glass window in County Clerk's Office – Increase of \$1,163.00 • Pricing Request No. 2 for extension of the canopy at the Jail from 11' to 13' – Increase of \$892.00 • Pricing Request No. 3 for further improvements to the Jail drainage system including adding a concrete step on the West side of the Jail, increasing the stem wall to the height of 7", add triangle paving, and further sidewalk improvements – Increase of \$5,103.00 • Pricing Request No. 5 for installation of footing under the door infill at the Jail – (safety issue) – Increase of \$2,320.00 • Pricing Request No. 6 for infill Window #29 with brick rather than replacing it with a new window in the amount of \$525.00 • No. 7 Acknowledged credit of \$3,500.00 to project contingency reserve from deduct of MRC panels as not needed on Sheriff's Office. **The following requested was rejected** - Pricing Request No. 4 for Sheriff's request to change the direction of the Jail Fire Escape including changing the exit door swing and adding fire proofing to certain Jail windows – Increase of \$2,282.00. Rejection is due to fire safety issues with the direction of the fire escape and stairway should not right against the structure.

Construction Manager, Larry Hand, reported the ADA ramp is approximately 75% completed at the Sheriff's Office. Hand anticipates completion by the end of the week, weather permitting. The replacement of the windows will begin in about a week and the contractor will start on the 3rd floor of the courthouse. Roofing removal will take about 3 weeks for the courthouse and 3 weeks for the sheriff's office. The addition of the sump pump in the basement of the sheriff's office will be installed within a week. The contractor will begin the earthwork next week. Masonry work continues as they are repairing and sealing the exterior of the buildings. The HVAC system will arrive July 2, 2018. HVAC Contractor's goal is to limit time within the courthouse and sheriff's office and will begin in approximately 2 weeks starting on the 3rd floor and working their way down. Hand anticipates each floor will take approximately 2 ½ weeks for install and ceiling tile project. Architect, Randy Weatherly reported the renovation drawings have been submitted to the State Fire Marshall.

Ronck moved to recommend the approval of the issuance of an Alcoholic Beverage Interim License to Dollar General Store #17018 located at 281 N. 1st, Medford, OK from the ABLE Commission as presented. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Pat Ronck reported speaking with ADA Young regarding the issue that Change Order #002 was not presented to the BOCC by Crossland Construction. However, the GC Fair Board did receive prior approval of the Board to request the kitchen revisions to lower the overall cost of the project. Ronck reported to the best of his knowledge Change Order #002 was the result of this request but Crossland Construction did not submit to the clerk for presentment to the BOCC. Ronck said that in their discussion ADA Young advised further review prior to payment but also stated it would cost the taxpayers more money if this went to litigation

Hess made a motion to approve payment #11 to Crossland Construction for \$42,711.91 for GC Expo Center Construction. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. (Withdrawn later in the minutes)

At 11:06 a.m. Hess moved to recess. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

At 11:13 a.m. Hess moved to reconvene. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to rescind his previous motion to approve the payment of payment #11 to Crossland Construction in the amount of \$42,711.91 as advised by ADA Young. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. ADA Young will prepare an Affidavit regarding this matter.

No action was taken as no work has begun on storm drains at the GC Expo Center. Discussion was had regarding proper purchasing procedures for phone/fax quote bids. It was emphasized by the Chairman that all labor must be bid in accordance with the Purchasing Act. Ronck will discuss this issue with the GC Fair Board regarding proper purchasing procedures.

No action was taken after discussion of proper bid process when hiring a vendor to haul rock or any type of labor in accordance with the Purchasing Act. Ronck requested the record reflect that Legislation needs to change to allow exceptions to this process when the hauling or labor can be completed at a considerable cost savings.

No action on Resolution #2018-40 Designation of Budget Maker (County Budgeting Services, LLC). ADA Young needs to review the Contract from County Budgeting Service Co.

No action on Contract between Grant County Board of County Commissioners and County Budgeting Services, LLC. ADA Young needs to review.

No Road Crossing Permits were presented.

Pratt had new business as Deputy Mindy Cink entered the meeting as a bid from Enid Concrete was received in the Clerk's Office as per bid specifications but was not pulled from the folder on June 4, 2018 when Bid #14-2018 Six Month Materials bids were opened during the BOCC. This bid was timely received and will be added to the bid tabulations and forwarded to all commissioners for consideration.

Hess reported D1 successfully poured bridge floors this week. District 1 continues mowing, grading, and culvert repairs. Harvest is near completion in D1. Yield in D1 ranging from 5-15 average per acre with the no till appearing to produce better yields this harvest. Hess will attend the CED meeting in Alva on Wednesday. Hess will also attend the State CED and ACCO SIG-SIF meetings in OKC on Thursday the next week.

Ronck reported D3 continues grading, mowing, hauling and general maintenance. Ronck will attend the CDSA meeting in Enid on Tuesday and the CED meeting in Alva on Wednesday.

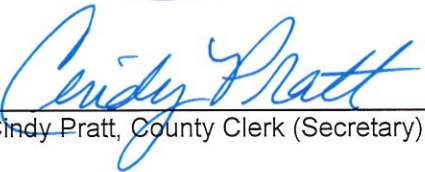
Bobbitt reported attending the Flag Day Ceremony held at the GC Expo Center on June 15, 2018. The 4-H students assistant with the retiring of 188 flags. Overall attendance was good with approximately 40 citizens present. Representative, John Pfeiffer was also in attendance. D2 has several employees attending the LTAP training. Some issues have arisen this harvest but D2 is working to resolve them. Bobbitt will leave Tuesday to present at a Summit for Infrastructure in Denver, CO. Harvest is near completion. D2 continues working on grading and general maintenance.

With no further action to come before the board, at 11:37 a.m. Hess moved to adjourn. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Approved this 25th day of June 2018

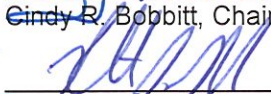
attest




Cindy Pratt, County Clerk (Secretary)

**Board of County Commissioners
Grant County, Oklahoma**


Cindy R. Bobbitt, Chairman


Patrick J. Ronck, Vice-Chairman


Max L. Hess, Member