

MINUTES OF GRANT COUNTY EXCISE AND EQUALIZATION BOARD SPECIAL MEETING

The **Grant County Excise Board** met Tuesday, May 8, 2018 at 3:30 p.m. at the Grant County Commissioners' Conference Room 103 in Medford, Oklahoma. Notice of the Special Meeting, including agenda, was posted at both entrances of the Grant County Courthouse, Medford, Oklahoma, Friday, May 4, 2018 at 3:30 p.m. in accordance with Title 25, § 301-314.

Mark Lamb called the meeting to order at 3:30 p.m. After roll call, a quorum was acknowledged. Present were Mark Lamb and Alvin Jones. Jerry Brabander was absent due to prior personal commitment. Also present were Penny Dowell, Robin Herod, and Cindy Pratt.

Pratt acknowledged the Agenda and Statement of Compliance with the Open Meeting Act.

Lamb moved to approve the minutes of the regular meeting of the Excise & Equalization Board for April 2, 2018 as presented. Jones seconded. Lamb-aye ▪ Jones-aye ▪ Brabander-absent. Motion carried.

Lamb moved to acknowledge the Transfer of Appropriation as presented. Jones seconded. Lamb-aye ▪ Jones-aye ▪ Brabander-absent. Motion carried.

Jones moved to approve the April 2018 Monthly Appropriations as presented. Lamb seconded. Lamb-aye ▪ Jones-aye ▪ Brabander-absent. Motion carried.

Lamb moved to acknowledge the Treasurer's Allocation of Alcoholic Beverage Tax for March 2018 as presented. Jones seconded. Lamb-aye ▪ Jones-aye ▪ Brabander-absent. Motion carried.

Jones moved to acknowledge the Treasurer's Allocation of Alcoholic Beverage Tax for April 2018 as presented. Lamb seconded. Lamb-aye ▪ Jones-aye ▪ Brabander-absent. Motion carried.

Lamb moved to acknowledge the Treasurer's Mortgage Certification Fee Appropriation for March 2018 as presented. Jones seconded. Lamb-aye ▪ Jones-aye ▪ Brabander-absent. Motion carried.

Jones moved to acknowledge the Treasurer's Mortgage Certification Fee Appropriation for April 2018 as presented. Lamb seconded. Lamb-aye ▪ Jones-aye ▪ Brabander-absent. Motion carried.

Lamb moved to acknowledge the Error Corrections – Transfer of Funds (OSA&I form 240) from General Govn-Benefits/Insurance to Treasurer's Personal Services-Full Time Salaries. Jones seconded. Lamb-aye ▪ Jones-aye ▪ Brabander-absent. Motion carried. Error was on department and account number within the general fund on the Clerk's Office system.

Lamb moved to acknowledge the cancellation of the regular meeting scheduled on May 7, 2018. Jones seconded. Lamb-aye ▪ Jones-aye ▪ Brabander-absent. Motion carried.

EQUALIZATION BOARD

The board acknowledged the Equalization Protests Period which is open through May 31, 2018.

A discussion of the protest period provided the following information. Taxpayer has until May 17, 2018 to file a protest with the Assessor's Office for tax year 2018. The protest process requires a protest hearing. Scheduling of the hearing is as follows: Taxpayer must be given up to three attempts for scheduling of a protests hearing. Hearing dates must be at least 10 days apart.

With no further business to come before the board, at 9:45 a.m. Lamb moved to adjourn. Jones seconded. Lamb-aye ▪ Jones-aye ▪ Brabander-absent Motion carried.

Excise & Equalization Board
Grant County, Oklahoma

attest

Mark Lamb, Chairman

Alvin Jones, Vice-Chairman

Cindy Pratt, County Clerk (Secretary)

Jerry Brabander, Member